

To: All Members of the LICENSING AND
REGULATORY COMMITTEE
(Other Members for Information)

When calling please ask for:

Kimberly Soane, Democratic Services Officer

Legal & Democratic Services

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Calls may be recorded for training or monitoring

Date: 17 February 2023

Membership of the Licensing and Regulatory Committee

Cllr Robert Knowles (Chair)
Cllr Michael Goodridge (Vice Chair)
Cllr Martin D'Arcy
Cllr Jerome Davidson
Cllr Patricia Ellis
Cllr Jerry Hyman

Cllr Anna James
Cllr Jacquie Keen
Cllr David Munro
Cllr Ruth Reed
Cllr John Ward

Substitutes

Cllr Steve Cosser
Cllr Jenny Else

Cllr Joan Heagin
Cllr Michaela Martin

Members who are unable to attend this meeting must submit apologies by the end of Monday, 20 February 2023 to enable a substitute to be arranged.

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 27 FEBRUARY 2023

TIME: 10.00 AM

PLACE:

The Agenda for the meeting is set out below.

The meeting can be viewed remotely via the Council's YouTube channel or www.waverley.gov.uk/webcast.

Yours sincerely

Stephen Rix,
Executive Head of Legal & Democratic Services (Interim) & Monitoring Officer

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NOTE FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

2. **MINUTES**

To receive the minutes of the meeting held on 23 May 2022 and published on the Council's website.

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Monday 20 February 2023.

5. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Monday 20 February 2023.

6. **ACTION AUTHORISED**

To receive any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting.

PART I - RECOMMENDATIONS TO THE COUNCIL

7. DRAFT LICENSING POLICY & REPORT (Pages 5 - 54)

To approve for consultation the draft Statement of Licensing Policy 2023-2028.

8. FEES (Pages 55 - 64)

The purpose of this report is to seek the Committee's agreement to its draft Revenue Estimates and Fees and Charges for 2023/24 as part of the Budget process. This report updates the Committee on the latest position regarding the draft General Fund Budget for 2023/24

PART II - MATTERS OF REPORT

LICENSING ACT 2003 ITEMS

9. LICENSING AND GENERAL PURPOSE AND LICENSING SUB A,B AND C

To approve the minutes of the meetings of the Licensing and General Purposes and Licensing Sub meetings held since the last Licensing & Regulatory Meeting and published on the Councils Website and Intranet.

Licensing and General Purpose

22 August 2022, 15 December 2022, 23 January 2023

Licensing Sub A

11 July 2022, 25 July 2022, 8 August 2022, 17 October 2022

Licensing Sub B

6 June 2022

Licensing Sub C

4 July 2022, 7 November 2022, 23 January 2023

10. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I

of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

11. LEGAL ADVICE

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone
Kimberly Soane, Democratic Services Officer, on 01483 523258 or by
email at kimberly.soane@waverley.gov.uk**